

Minutes of the meeting of the Project Implementation Group of the NGfL and SRB projects held on Thursday 30<sup>th</sup> March 2000 at the PDC International House.

PRESENT:	Phil Redman	Lambeth Education
	Peter Robinson	Lambeth Education
	Tim Downie	Paradigm ICT
	Nathan Turner	RM plc
	John Hogarth	Lambeth EBP
	Florence Wilson	St Judes CE School
	Lyn Seath	Stockwell Infants School
	Gary Stevens	IT Learning Exchange
	Nicholas Mitchell	IT Learning Exchange
	Verna-Jean Gervais	IT Learning Exchange
	Diana Shepherd	Loughborough Juniors School
	Jenny Davies	Turney School
	Richard Charlton	Lambeth IT (Minutes)

APOLOGIES FOR ABSENCE:

John Stringer	RM plc
Phyllis Dunipace	Lambeth EBP
Richard Selwyn	BECTa

1. MINUTES OF THE LAST MEETING

RM still trying to provide details of schools usage of the internet

NT

All other items covered in the main agenda.

2. NGfL DELIVERY PROGRESS REPORT

PRo noted the following progress points:

- Completion of the 23 year 2 schools scheduled to be installed with NGfL systems within April 2000
- Average spend on schools in project.
  - Special £15k per school
  - Primary £19k per school
  - Secondary £23k per school
- NGfL project management costs £14k.
- PRo agreed to provide 99/00 project budget expenditure details for next meeting.
- Year 3 schools have been invited to awareness raising sessions to brief them on the options and requirements for NGfL implementation.
- For year 3 schools, proposing to install equipment in 15 schools in the summer term and 15 schools in the autumn term.

PRo

### 3. ILS DELIVERY PROGRESS REPORT

JH noted the following progress points:

- Systems implemented into the 4 schools in the remaining stage for 1999/2000.
- Planning for 2000/1 completed. All schools bar 6 will be installed by March 20001.
- JH agreed to circulate schedule of implementations
- Additional training provided by RM plc to support literacy and numeracy. More courses scheduled for teachers, class support assistants and Numeracy and Literacy Consultants.
- 2 user group meetings were ran this term. Agreed to combine these into one meeting in future.

JH

### 4. CLASSROOM CONSULTANTS REPORT

GS and VJG briefed the group on their report and outlined some of the projects supported in schools.

Strategies for meetings with new NGfL schools were discussed and the roll of Classroom Consultants in the classroom.

Heads again endorsed their support for this aspect of the project.

### 5. EDUCATION EXTRA INITIATIVE – LAMBETH CR.ED

PR reported that as yet there had been no entries for the competition for tickets at a London Towers basketball game. Heads said that pupils had expressed little interest in this project and that the emphasis may be more on KS3 than KS2. It was agreed to discuss the future of the community publishing aspect of the site further with Paradigm

PR/TD

PR outlined the new facilities provided by the CR-use Literacy, enabling teachers to locate and use KS1 and 2 literacy resources. Feedback so far from its use at a recent Internet INSET course has been very encouraging.

### 6. TECHNICAL SUPPORT FOR SCHOOLS/MANAGED SERVICES

It was confirmed that DfEE/BECTa had identified 12 certified suppliers able to offer a standard contract of services to schools from April 2000.

PRo confirmed that a 3 month pilot with 4 schools (Henry Cavendish, Stockwell Park, St Mary's Rc and Vauxhall) set-up with RM plc to investigate all aspects of this proposed service.

PRo to present details to ICT Conference and report back the progress of the pilot to the next meeting

PRo

## 7. INTERNET/INTRANET STRATEGY

RC briefed the group on the progress:

- Libraries access to intranet nearing completion (Wolfson Project). This project includes the installation of a new Firewall to be used to give access to schools also.
- Meeting set-up with Lambeth IT to discuss further work to be undertaken at each particular site to facilitate dual-dialling to RM IFL and Lambeth intranet.
- Lambeth computer centre scheduled to move April-June 2000 and as yet BT cannot guarantee the new telephone numbers for the leased lines necessary to support this initiative.
- It was agreed that future provision of broad-band links for schools, should look to provide direct links to the council systems as has been installed for Libraries so that schools can access the council intranet.

## 8. SCHOOLS ELECTRONIC MAIL

It was confirmed that BECTa and the DfEE had agreed that all schools nationally should standardise the naming conventions of schools domain and email addresses.

- PRo to send letter to schools to confirm guidelines.
- Infant/Junior schools combining to need new addresses

PRo

## 9. ESPRESSO PROJECT

PR to confirmed that the EAZ were ready to fund an Espresso project in schools but this could not proceed until RM plc completed the build of a suitable "box" to attach the satellite dish equipment to serve the schools computers.

NT agreed to confirm the status of this with PR and report to the next meeting.

NT

## 10. LAMBETH S.W.O.P

Copy of article from TES IT supplement attached to the agenda notes was discussed.

Sponsors and schools already involved in the project further sponsors r equired PR to contact Debra Connor of Lambeth EBP

PR

11. DATE OF NEXT MEETING

9:30am Thursday 25<sup>th</sup> May 2000 at International House, Professional Development Centre, Canterbury Crescent, Brixton SW9 7QE

**and**

9:30am Thursday 13<sup>th</sup> July 2000 at International House, Professional Development Centre, Canterbury Crescent, Brixton SW9 7QE