

Minutes of the meeting of the Project Implementation Group of the NGfL and SRB projects held on Thursday 10<sup>th</sup> May 2001 at the PDC International House.

PRESENT:

Phil Redman	Lambeth Education
Richard Charlton	Lambeth IT
John Hogarth	ILS Manager
Tom Crowley	RM plc
Catherine Bell	RM plc
Jenny Davies	Turney School
Mayla Hardaker	Lambeth EAZ
Verna-Jean Gervais	IT Learning Exchange
Gary Stevens	IT Learning Exchange
Richard Selwyn	BECTa
Sue Blake	Lambeth (Minutes)

APOLOGIES FOR ABSENCE:

Chris Davies	Lambeth Education
Chris Barnes	Lambeth Education
Tim Downie	Paradigm ICT
Di Shepherd	Loughborough School

1. MEMBERSHIP

Welcome to Catherine Bell RMplc.

CD to write to representative headteachers to confirm the continuation of their membership.

CD

2. MINUTES OF THE LAST MEETING

Minutes were read, discussed and agreed.

3. NGfL 3 DELIVERY PROGRESS REPORT

RC confirmed there are only 4 schools outstanding of the previous 10. Hillmead Primary; Christchurch Streatham, St. John's (Angell Town) and Corpus Christi.

Hillmead Primary: Waiting for furniture. MH knows about this problem. RM will hold order until given the delivery go ahead.

RM/CB

Christchurch Streatham: cabling done but not complete – booked to complete work by contractors – confusion over order with RMplc Wayne Smith is not sure there ever was an order put in for the quote.

CB/RM

St. Johns (Angell Town): Work mainly done – although socket in the office was put in but not connected – Wayne Smith is checking if this was on the original order. CB to chase.

CB/RM

Corpus Christi: Work taking place until end of May – again Wayne Smith is not aware of an order for this. Funding for this is outstanding. CB/RM

RC expressed a wish to meet Wayne Smith (RMplc) John Hogarth met with him yesterday when Wayne Smith visited Lambeth. A meeting will be arranged. RC/CB

#### 4. NGfL 4 PROGRESS REPORT

PR confirmed that the Development plan pro forma has been sent and 30 completed forms have been received. The schools will be contacted from Monday 14<sup>th</sup> May. PR/RC to report to next meeting. PR/RC

Some schools not sure whether schools they should include ILS PC numbers or not.(RS/PC/PR/JH) JH confirmed that the last survey they were not included whereas they are now. PR confirmed that a clarification had been put on the website.

Lengthy discussions on how to fund the schools. PR suggested a letter to be sent re advising schools. RS pointed out that a letter had already been sent. RC suggested the option that schools may want information from the authority – a managing agreement. PR suggested an exhibition for providers to show the schools what is available. JH suggested identifying a school with the right equipment etc for other schools to visit so making use of models in Lambeth NGfL. PR/RC/JH

RS made favorable comparisons between Lambeth and other authorities.

PR confirmed we haven't been informed of the amount of our grant yet. RS pointed out that it is always available to us via the DfEE on line we just put in our password. RC  
PR/RC/SB to investigate who has this password.

JD expressed concern that it would be too late for schools to get equipment if left until next meeting. It was suggested to have a small group meeting 23<sup>rd</sup> May. SB to book a room. SB

#### 5. ILS DELIVERY PROGRESS REPORT

JH met with Tim Nash and Wayne Smith re Phase 3 'mop up'. Funding is allocated until next March and 12 schools to implement by end of July at the latest. Four schools have rejected or have shown no interest. 80 schools will be completed by end of July. RM hadn't put in orders. JH believes the problems arise between RM departments not communicating. Julian's Primary School waiting for an order placed last year. RM doesn't have this order on the system. JH hopes issues are resolved.

Last ILS basic exit strategy was put together. All the courses have been over subscribed and successful. PDC will be managing training when JH's role finishes March 2002. Evaluation will be completed by July. JH is monitoring every school – discussions continue with SIDD.

#### 6. CLASSROOM CONSULTANTS – REPORT

Gary Stevens of The IT Learning Exchange handed in Report – received 10<sup>th</sup> May 2001.

TC pointed out that RM has in house Education Consultants and would GS like to meet them. GS always willing to meet.

Key Stage 3 and Special schools. It was confirmed that there was some NGfL4 funding to cover the special schools with pupils at KS3 level. JH to confirm whether he can set time aside. Or contact John Davick at Thurlow Park.

JH/PR

#### 7. NGfL CATEGORY B FUNDING

PR read out DfEE criteria for use of this funding.

JD thought the amount too little to share out. PC/PR pointed out its over 3 years and various schools can gain from this.

#### 8. LONDON GRID FOR LEARNING – UPDATE

Phil is to be nominated to the Editorial Board

CD

#### 9. IMS

RC to confirm process of allocation with DfEE.

#### 10. LAMBETH CR-ED

PR reported that he hasn't yet received requests from 23 schools interested. Paradigm to do a demo at the next ICT conference.

PR

#### 11. INTERNET/INTRANET STRATEGY

RC To contact BT to discuss ADSL.

RC to report progress to next meeting

RC

12. SCHOOLS ELECTRONIC MAIL/DOMAIN NAMES – UPDATE

Chris Barnes will report to the next meeting on update.

CB

13. LAMBETH S.W.O.P

Reay have expressed an interest in joining the project. NetSetGo are making contact.

14. DATE OF NEXT MEETING

9:30am Thursday 28<sup>th</sup> June 2001 at International House, Professional Development Centre, Canterbury Crescent, Brixton SW9 7QE

and

9:30am Thursday 27<sup>th</sup> September 2001 at International House, Professional Development Centre, Canterbury Crescent, Brixton SW9 7QE

SUB MEETING

9:30am Thursday 23rd May 2001 in ICT Room 2, 3<sup>rd</sup> Floor.